Successful Project Management

6 Step Project Management

1. Idea and Vision

What is the issue we are trying to address?

- [ ] Who are our beneficiaries?
- [ ] What do our beneficiaries have to say about our idea?
- [ ] What will our project achieve in the broadest terms?

2. Objectives and Outcomes

Requirements of the project

- [ ] Map out the story of the project and its users
- [ ] Identify the deliverables required for the project
- [ ] Examine any 'pain points' that might affect your project

3. The Project Plan

What will the project look like

- [ ] Map tasks against timescales
- [ ] Assign workstreams and tasks within team
- [ ] Define budget and funding requirements

4. Funding

Successfully funding the project

- [ ] Identify funding sources
- [ ] Set funding targets and timelines
- [ ] Seek advice from Transformation Cornwall/Diocese if necessary

5. Execution

Rolling out the project

- [ ] Consider a small scale rollout of your service at first
- [ ] Keep communicating with your users and community
- [ ] Repeat this cycle for any alterations to the project

6. Follow-Up

Evaluating your project

- [ ] Is the project delivering on its vision?
- [ ] Are we within budget?
- [ ] How can it be further improved?

Meet the Funders
Transformation Cornwall and Diocese of Truro